

AVAILABLE SERVICE OPPORTUNITIES



SERVE

WIRED TO



STONEPOINT
COMMUNITY CHURCH

A Note From Our Pastor



Welcome! We are so excited that you have taken this step towards becoming an active part of Stonepoint Community Church. This booklet will serve as your guide to SCC ministry opportunities.

A common misconception of ministry is that it will take up all your time or that you will need only specific talents to be useful. That is simply not true. As you move through this handbook you will see that how much time you spend in ministry is entirely up to you. We have both weekly commitments and special events. With each commitment, the amount of time you choose to give is entirely up to you. The best part is that all you need to help in SCC is a heart for serving God. No matter what your passion is, we have a place where you can serve. Some of the SCC Crew spend their time rocking babies, while others help to show new families around or assist kids with checking in. We will spend time with you to make sure that you are placed somewhere you can use all the talents and gifts that God has given you.

Remember, you are not alone going through the process of finding your ministry or growing in it. SCC staff are here to support you and provide you with training and leadership along the way! We are looking forward to getting to know you and serving with you!

In His Service

A handwritten signature in black ink, appearing to read "Gene Herndon". The signature is fluid and cursive, with a long horizontal stroke at the end.

Rev. Gene Herndon
Senior Pastor

Congregational Care Team: Absence follow ups, hospital visitations, congregation prayer requests, liaison for congregation and Pastor. As well as to notify him of any specific needs that the church may need to assist and help fulfill.

This is a critical area of the church so as to expand the pastoral care and reach out to every member of the church allowing Stonepoint to be the resource to meet the needs of our people emotionally, spiritually and physically. This ministry will have the ability to transition counseling and support for the members of this body.

- **Candidate:** Members and Staff
- **Where:** Home, Hospital Visits, Church
- **When:** Flexible
- **Weekly Commitment:** 1 Hour
- **Experience:** None

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Assimilation Team: First and second time visit follow up via personal letters, e-mail, and phone calls to create the wow factor for every first and second time visitor, to make it clear that we value their visit and that we are their church of choice, to compel them to want to be a part of the Stonepoint family. This is our first impression and we will never get a better opportunity to show the love of God than our first impression.

- **Candidate:** Members and Staff
- **Where:** Home, Church
- **When:** Scheduled Time
- **Weekly Commitment:** Up To 3 Hours
- **Experience:** None

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Event Coordination: Planning, calendaring, coordinating, and marketing all church events and fundraisers. Effective promotion, planning and execution of all events help to create the polished image and witness that Stonepoint is an organization that truly embodies the witness of Christ in all that we do, making every event a truly powerful and impacting moment for all that participate. The glory of God always follows the order of God, therefore if we want the true harvest we need to be well prepared for it and well planned so that each team member that is serving will enjoy and flow with the order of things.

- **Candidate:** Everyone, Members, and Staff
- **Where:** Home, Church, Venue

- **When:** Flexible
- **Weekly Commitment:** 3 Hours
- **Experience:** None



Media: Oversee research and development of books, DVD's, and CD's. Transcribe, research and development of new series and product offerings. Stonepoint is known as having the gift of communicating practical, easy to apply insights of God's word. This ministry is to be focused on the edification and enrichment of the Body of Christ Universal. To bring hope, healing, victory and total prosperity to the Body of Christ through CD's, DVD's, books, and teachings. The written and recorded Word has the ability to immortalize the Word, revelations, and insight that God has given, creating legacy, and can go beyond the walls of our church. We are totally committed to providing any way possible to help people and create the tools necessary for them to overcome in this life. They are truly tools to accelerate the spiritual growth of all who are blessed with the opportunity to read and hear, allowing our ministry to reach into the world and affect change.

- **Candidate:** Members and Staff
- **Where:** Church, Office, or at Home
- **When:** Flexible
- **Weekly Commitment:** 3 Hours
- **Experience:** None



Counting Team: Count, collect, and prepare financial reports and deposits for each service. This allows for a greater degree of financial stewardship and accountability allowing for more security and a greater level of service to our church.

- **Candidate:** Members and Staff
- **Where:** Church
- **When:** Before or After Church
- **Weekly Commitment:** 2 hours
- **Experience:** None



Graphics Designer: Responsible for all visual aids, covers, CD's, slides and books. Stonepoint is endeavoring to be a cutting edge organization that visually has the ability to convey its identity and mission in all that Stonepoint does to create effective visual communication of the Pastor's vision as God has

directed him to communicate with the church internally and the world externally.

- **Candidate:** Everyone, members, and staff
 - **Where:** Church or Home
 - **When:** Flexible
 - **Experience:** Previous relevant experience
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Video Production: Responsible for creation, editing, mastering of commercial videos and other video related worship arts elements. Also to create a dynamic life transforming worship experience using the latest media technologies to create connection and deeper understanding of the sermons and messages of Stonepoint.

- **Candidate:** Everyone, members, and staff
 - **Where:** Office and Home
 - **When:** Flexible
 - **Weekly Commitment:** 2 Hours
 - **Experience:** Previous Relevant Experience
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Cleaning Crew: Maintain the church sanctuary as well as the kid's area. We want to model to every visitor that Stonepoint is a safe, clean and well appointed, inviting environment. The house of God must be kept and maintained in an order consistent with the honor and reverence we hold towards God.

- **Candidate:** Everyone, members, and staff
 - **Where:** Church
 - **When:** Before and/or after service and at a scheduled time
 - **Weekly Commitment:** 2 Hours
 - **Experience:** None
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Facilities Management: Oversee projects and improvements as well as sanitation needs on grounds and any other construction related projects. The facilities of Stonepoint need to be kept up and maintained giving Stonepoint the best witness of its reflection of Christ in its appearance, safety, and services offered to the church and the community.

- **Candidate:** Everyone, members, and staff
- **Where:** Church

- **When:** Before and/or after service and at a scheduled time
- **Weekly Commitment:** 2 Hours
- **Experience:** None



Servolution & Community Outreach: Facilitate, organize, and participate in community outreach projects, reaching beyond the walls of the church to meet the social, economic and spiritual needs of the community, city, state and eventually the world.

- **Candidate:** Members and Staff
- **Where:** Church and Home
- **When:** Flexible
- **Weekly Commitment:** 2 Hours
- **Experience:** None



Community Ambassador: To become familiar with the church’s surrounding community. Creating a strategy to build good will, strong relationships and opportunities to serve and meet the needs for our community. To mobilize the church to meet significant and felt needs in the community. Organizing the church for outreach and service events. Primary question: What can we be doing in the community to make people know that we are here? If we disappeared tomorrow would the community know we are gone?

- **Candidate:** Members and Staff
- **Where:** Church and home
- **When:** Flexible
- **Weekly Commitment:** 2 Hours
- **Experience:** None



Growth Group: Lead or Host small group meetings in accordance with pre-outlined lesson plans in a small fellowship oriented home environment. Biblically people met in the large service and in small home groups with food and fellowship. This small group environment created true deep fellowship, support, and love for a community of believers to help support and encourage one another to develop and follow Christ.

- **Candidate:** Members and staff
- **Where:** Home

- **When:** Flexible and Scheduled Time
- **Weekly Commitment:** 3 Hours
- **Experience:** None

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Webmaster: Plan, update, and maintain the web presence for Stonepoint, GHM, and all social media outlets. Communication and research in today's world is now done online and as a cutting edge organization our Christian witness must be continually maintained, developed and displayed online to foster attraction to and to promote the Gospel.

- **Candidate:** Everyone, members, and staff
- **Where:** Office and Home
- **When:** Flexible
- **Weekly Commitment:** 2 Hours
- **Experience:** Previous Relevant Experience

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Sermon Editor: Listen to each message CD in a series and record the different types of edits that need to be taken out (i.e. glitches, congregation names, etc.) This is part of the research and development of all of our series contributing overall to the quality of our products.

- **Candidate:** Everyone, Members and Staff
- **Where:** Home and Church
- **When:** Flexible
- **Weekly Commitment:** 4 Hours
- **Experience:** None

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Prayer: Schedule and organize Monthly All Church Prayer Nights and intercessory prayer before each service. This is critical to petition Heaven for our needs, to bind those things that are coming against us as a church and those things that are coming against the world and to loose the blessings of Heaven.

- **Candidate:** Everyone, Members and Staff
- **Where:** Home
- **When:** Flexible
- **Weekly Commitment:** 2 Hours
- **Experience:** None

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Kids Ministry: Organize events, activities, and lesson plans for the Youth Ministry along with scheduling weekly teachers each month. Pastor Gene has had a vision for the Youth Ministry to be cutting edge and modern since the very beginning. It is hugely important to have a Youth program that will captivate our future leaders and teach them up in the way that they should go to be true followers and disciples of Christ.

- **Candidate:** Everyone, Members and Staff
- **Where:** Home and Church
- **When:** Flexible and Before, During and/or After Service
- **Weekly Commitment:** 3 Hours
- **Experience:** None



Audio / Visual: Bring the Bible to life through videos, presentations, stage design and acoustics. Work with other Audio/Visual team members to create innovative expressions of biblical teachings and messages that will enhance the overall service experience to produce a greater depth of relational understanding.

- **Candidate:** Everyone, Members and Staff
- **Where:** Home and Church
- **When:** Flexible and Before, During and/or After Service
- **Weekly Commitment:** 4 Hours
- **Experience:** None



Worship Arts: Express worship to God through dance, song, poetry, skits and dramas during weekly worship services on Sundays and Wednesdays to set the atmosphere and achieve the highest flow of the anointing for service so that the members of the congregation can receive breakthrough and answers straight from God's throne.

- **Candidate:** Everyone, Members and Staff
- **Where:** Home and Church
- **When:** Flexible and Before, During and/or After Service
- **Weekly Commitment:** 4 Hours
- **Experience:** None



Worship Arts - Musicians: Skilled keyboard players, drummers, guitarists with a heart for worship. Must be proficient and skilled in the instrument you play.

- **Candidate:** Everyone, Members and Staff
- **Where:** Home and Church
- **When:** Flexible and Before, During and/or After Service
- **Weekly Commitment:** 4 Hours
- **Experience:** 1 year minimum on instrument of choice

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First Impressions: Accommodate every first time guest that comes through the doors of the church so they feel valued, appreciated, accepted and welcomed in such a memorable way that they will want to return. Give guided tours of the facility, prepare refreshments and greet people to the facility.

- **Candidate:** Everyone, Members and Staff
- **Where:** Home and Church
- **When:** Flexible and Before, During and/or After Service
- **Weekly Commitment:** 4 Hours
- **Experience:** None

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Ushers: Oversee, maintain and facilitate operations of the sanctuary so that congregants are in a safe, hospitable, secure and serviced environment.

- **Candidate:** Everyone, Members and Staff
- **Where:** Church
- **When:** Flexible (Before, During and/or After Service)
- **Weekly Commitment:** 4 Hours
- **Experience:** None

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Administration: Day to day operations. Assist the Pastor and his wife with daily tasks before, during and after service. Must be proficient in Apple Computers, scheduling, organized, detail-oriented. Must be able to handle high volumes of information and process it down to its irreducible minimums, quick thinking, fast-paced, handle high pressure and confidential information. Must have a servant's heart.

- **Candidate:** Members and Staff
- **Where:** Church
- **When:** Flexible and Before, During and/or After Service

- **Weekly Commitment:** 10 Hours
- **Experience:** None

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Social Media: Social media including paid ads, building Facebook, Instagram and Twitter. Ads and posting, creating engagement, develop strategy for engagement/traffic. Must be numbers-driven with a mind for creative content.

- **Candidate:** Everyone, Members and Staff
- **Where:** Office, Home & Church
- **When:** Flexible and Before, During and/or After Service
- **Weekly Commitment:** 4 Hours
- **Experience:** None

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Communications Lead: Must have a proven marketing background. Responsible for ensuring that people who discover our church through all mediums (website, social media) have a positive experience and leave with an understanding of the church's culture and vision. Ensuring that all of our communications are the best representations of who we are as a church.

- **Candidate:** Members and Staff
- **Where:** Office, Home & Church
- **When:** Flexible and Before, During and/or After Service
- **Weekly Commitment:** 4 Hours
- **Experience:** None



STONEPOINT
COMMUNITY CHURCH

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